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# Annex 1- Proposal Template: Small scale grants for innovative solutions.

Instructions – please read carefully and complete all sections of the template.

The call is open to INGOs, national CSOs, OPDs, Development Banks, UN Agencies, Academia with demonstrable experience in inclusive and resilient cities with focus on persons with disabilities.

The purpose of this call is to select a small number of programs with a 1-year implementation (5 programs with a budget envelope of around USD 200k each).

One organization per proposal will receive the funds. Please note that non-UN organizations that have never received funds from the GDF will have to undergo a due diligence process if selected.

Kindly ensure that all sections are completed and that the documents are fully accessible. You can find more information on how you can ensure your documents are accessible in WORD [here](https://support.microsoft.com/en-us/office/make-your-word-documents-accessible-to-people-with-disabilities-d9bf3683-87ac-47ea-b91a-78dcacb3c66d) and in PDF [here](https://www.adobe.com/accessibility/pdf/pdf-accessibility-overview.html).

Proposals should not be longer than 10 pages.

The proposal needs to be submitted to Ola.abualghaib@undp.org by 10th May 2025.

Documents to be submitted.

* Project proposal (Annex 1)
* Workplan including cost of activities (Annex 2)

# Project Proposal Template

**Please read carefully instructions and fill in all the sections.**

1. **Basic Information**

|  |  |
| --- | --- |
| **Project title** |  |
| **Location/Region** *(include the selected pilot city/municipality)* |  |
| **Expected start date** |  |
| **Budget requested for the RICH project (max 200k USD)** |  |
| **Estimated number of beneficiaries of the RICH project[[1]](#footnote-2)**  |  |
| **Implementing organization (direct recipient of funds)**  | *(include name of organization and contact details of the focal person).* |
| **Other organizations that will be involved in the programme implementation** | *(include name of organization and contact details of the focal person).* |
| **Focus area[[2]](#footnote-3)**  |  |

1. **Experience and capacity of the organization**

|  |
| --- |
| ***Description of the organization*** *Please provide a brief description of the organization’s mandate and focus of work. Please include a link to your webpage. Add any annex as relevant.* |
| ***Experience in managing UN or similar grants.*** *Please provide information on your experience in managing similar grants. Please attach annexes as needed.* |
| ***Experience in programmes in cities*** *Please provide information on your organization involvement in urban development projects that prioritize inclusion and resilience*  |
| ***Expertise in designing innovative solutions*** *Please provide information on your organization capacity to create novel approaches to urban challenges faced by persons with disabilities.* |
| ***Application of technology to inclusion*** *Please provide information on your expertise in the use of technology to enhance urban inclusivity including implementation.* |

1. **Rationale for project**

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| --- |
| ***Problem Identification and purpose****: What is the overall purpose of the project? In particular, what are the challenges faced by people with disabilities in the selected city?* |
| ***Rationale for the location****: What is the rationale for the choice of city and its potential for scaling?* |
| ***Intersectional Approach****: How will you address the diverse needs of persons with disabilities and take into consideration their intersecting identities in urban environment?* |

1. **Innovation**

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| --- |
| ***Innovative approach*** *Please describe how the programme will undertake innovative approaches beyond traditional methods, utilizing creative regulatory models, funding strategies, and flexible service delivery.* |
| ***Technology Integration*** *Describe how you will incorporate cutting-edge technologies to enhance accessibility and improve quality of life.* |
| ***Universal design*** *Please describe how the proposal will create solutions that benefit all city residents, including those with disabilities. This includes accessible infrastructure, transportation, and public spaces.* |
| ***Adaptive solutions*** *Please describe how the proposal will develop innovations that can flexibly address various types of disabilities, such as mobility, visual, hearing, and cognitive impairments.* |
| ***Data-driven approach*** *Please describe how the programme will use smart city technologies and data analytics to identify and address accessibility gaps in urban environments.* |

1. **Expected outcome and outputs**

|  |  |  |
| --- | --- | --- |
| **Expected outcome** *The institutional and behavioural changes in development conditions that occur between the completion of outputs and the achievement of goals. They are the intended or achieved effects of an intervention’s outputs.* | **Expected output** *The changes in skills or abilities, or the availability of new products and services that result from the completion of activities within a development intervention.* | **Type of activities to achieve the output** |
| **Outcome 1 ……***Please do not exceed 3 outcomes* | Output 1.1....... |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Outcome 2 ......** | Output 2.1 ..... |  |
|  |  |
|  |  |
|  |  |
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1. **Multi Stakeholder and cross sectoral approach**

**5.1 Consultation with organizations of persons with disabilities**

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| --- |
| *Please describe in detail how you carried out the consultative process with organizations of persons with disabilities while developing the proposal and what will be their role in the implementation.* |

Please fill in the table of organizations consulted.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Organization | Webpage/ focal point | Type of OPD (Umbrella or disability specific) | Country/region |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**5.2 Consultation with local governments and other partners**

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| --- |
| *Please describe in detail how you carried out the consultative process with local governments and other local partners and what will be their role during implementation.* |

* 1. **Cross-sectoral collaboration.**

|  |
| --- |
| *Please describe how the programme will foster partnerships between government industry and disability organizations to generate new knowledge and tools for inclusive urban development.* |

1. **Scalability and replicability.**

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| --- |
| *Please describe how the programme will create solutions that can be replicated and scaled across different urban contexts maximizing impact.* |

1. **Workplan and costs of activities**

*Please use the template attached to fill in the workplan and estimated cost of activities.*

*Please note the initiative will not cover the following costs:*

* *Acquisition of land or buildings.*
* *Operating costs for running an office, e.g. rent; laptops, printers.*
* *Grants for filling a ‘funding gap’ for fulfilling the mandates of UN entities.*
* *Scholarships.*

**7.2 Co-funding**

* *Indicate if the program will be co-founded and from which partner.*
* *Please fill in the table below.*

|  |  |  |
| --- | --- | --- |
| ***Output/ Activity***   | ***Funding source***  | ***Amount***  |
|  |   |   |
|  |  |  |

1. Identify beneficiaries (direct and indirect), disaggregated by sex, age, and disability status. If possible also disaggregate by type of disability. [↑](#footnote-ref-2)
2. Focus areas can be New Regulatory and Policy Models; Creative Funding Mechanisms; Innovative service delivery approaches; Cost-effective solutions to urban and climate change challenges; [↑](#footnote-ref-3)