



Rehabilitation
International

A Global Advocate for Rehabilitation, Inclusion and Human Rights

25th RI World Congress 2028

Call for Bids

to

host the 25th RI World congress

Rehabilitation International intends to organize its **25th World Congress in 2028**. The congress shall fulfill a number of different functions:

The congress shall be **hosted by a National Member Organization (NMO) or a regional consortium of NMO's** of Rehabilitation International in good standing or a regional consortium of NMO's. The host can choose a Professional Congress Organizer (*PCO*) to support the organization of the congress. For continuous standard of the scientific program and to establish long-term relations to international sponsors, an **international Professional Congress Organizer (iPCO)** shall be contracted, serving at least for two congresses and with an option of prolongation of the contract based on evaluation from previous congresses.

Herewith we call Rehabilitation International Member Organizations to Bid for hosting the 25th RI World Congress in 2028.

A description of the **congress concept and specific requirements** for congress organization can be found in the attached document named "RI World Congress 2028- General outline".

Role of local host

The local host shall give a commitment to organize the congress, to nominate a Co-Congress-President, to participate in RI Congress Committee and Scientific Congress Committee as well as to collaborate with RI leadership and international Professional Congress Organizer. The host will be responsible to set up and manage the congress budget and all local organizational requirement.

This includes, in particular:

- to propose a city in which the congress will be held;
- to organize support from local and national entities;
- to find and contract a congress venue;
- to take care for all technical aspects of the congress;
- to contract hotels and other accommodation;
- to manage registration of participants and speakers;
- to organize social program;
- to give input to the congress website related to all local information;
- to host RI commission and committees;

- to recruit sponsors and exhibitors at local, national and regional level;
- to set-up and manage a congress budget;
- to establish local, national and regional collaborations.

Contents of bid book

The bid books shall **include the following information**:

1. Overall congress concept, congress profile;
2. Letters of support (*incl. commitments*) incl. local or international sponsors;
3. Presentation of local/regional Host;
4. Presentation of congress city;
5. Congress venue and facilities;
6. Travel information (*incl. hotel information, international flight to the city visa requirements*);
7. Accessibility concept;
8. Congress management concept (*e.g. PCO*);
9. Congress budget (*incl. congress fees*);
10. Collaborations and partner organizations (*if applicable*);
11. Security concept (*or confirmation that a special security concept is not required*);
12. Touristic offers.

Contents of the bid books may be modified, if appropriate.

Submissions and deadline

The bids shall be sent to the **Secretariat of Rehabilitation International** in a pdf format by email. They shall include a cover letter and a bid book according to above-described criteria.

Address: Rehabilitation International Secretariat: 866 United Nations Plaza, Office 422; 10017, New York, USA; Email: info@riglobal.org

Deadline for submission: August 31, 2025

If clarifications are needed and for further technical information, bidding organization can address to RI Secretary General; Email: info@riglobal.org

Selection process

The biddings will be checked by **RI Secretary General** for appropriateness and meeting of the requirements. The decision of the selected host and PCO(s) will be taken by **RI Executive Committee**. Candidates will be given the opportunity to present their bis during the respective EC meeting (*could be virtual*).

Prof Christoph Gutenbrunner, MD, PhD, FRCP, SFEBPRM

RI President

Hannover, in March 2025